

ISLE OF LUING COMMUNITY TRUST

Registered Charity SC036441

Minutes of Board Meeting held at The Atlantic Islands Centre

on

10th September 2017 at 19:30

Present :

P Hooper (Chair), P Thomas (Sec), E MacLachlan, J Rennie, N McCorrisken

		Action
1	Apologies : Apologies were received from A Fleming (Treas), N Dyckhoff	
2	Election of Officers : The Board unanimously voted P Hooper as Chair P Thomas as Secretary to the Trust Board A Fleming as Treasurer. Vice Chair - Vacant	
3	Co-Option of Board Member : The Board unanimously agreed to the Co-option of N McCorrisken as a Director. NM will be responsible for the organisation and development of the Events Group and it's programme of events.	NM
4	Celebrate Event 16 th Sept 2017 : It has been agreed that two venues are to be utilised for the Celebrate Event – Toberonochy Village Hall in the afternoon and the AIC in the evening. A discussion was held regarding the provision of hot food in at the AIC. PH and JR suggested that Curry and Pies would probably be the best option. It was agreed that the Trading Company would facilitate this.	JR/PH and Trading Company to arrange food.
5	Appointment of Development Manager : AF has advised the Board that the post of Development Manager for the Trust has now been advertised on Goodmoves. Closing Date 26/09/2017 with interviews 05/10/2017. The job description and person specifications are also available on the IsleofLuing.org website. The Board unanimously agreed the Interview Panel would be – AF,PT, Jane Churchill and Annie Tunnicliffe. With Gill Law as reserve panellist.	
6	Housing Analysis :	PT

	<p>Further to Cameron Anson's presentation to the AGM it was agreed that The Trust should contact him regarding the Housing Needs Analysis to get more information and see if there is any further information or progress on this. It was also agreed that it is important to liase with LCC about this.</p> <p>PT will arrange this.</p>	
7	<p>Trading Company :</p> <p>PH & JR informed the Board that Gill Law and Maria Carenduff have been asked to provide consultancy and advice to the Trading Company to address any areas of concern that have been expressed. Funding for this work should be available utilising existing staffing support from BL. Gill and Maria will be working with the TC Directors and staff to develop working systems and to ensure compliance with Legal requirements. The TC will keep the Trust Board informed of progress.</p> <p>It was acknowledged that the Trading Company staff have done a good job in keeping things going over the Summer season.</p> <p>The Monday Lunch Club was discussed and it was agreed that this should recommence as soon as possible, hopefully by first week in October. The price of this was also discussed and the general agreement was that it should be set at £3. EM said that the TC should look at the costings for this to ensure its sustainability. It was agreed that the Lunch Club is a positive event for the AIC and its objectives.</p> <p>PT reminded the TC Directors that as yet the Trust has not seen the Approved accounts for the TC. PH said he thought that they were still with Jamie at the accountants. They should be available and presented to the Trust Board shortly.</p>	Trading Company Directors
8	<p>Events :</p> <p>Directors discussed the way events are run at the AIC and it was universally acknowledged that the Trust and Trading Company needed to work collaboratively to ensure that events were a success and hopefully profitable for both. NM is going to investigate increasing the range of events that could be brought to the AIC and ways of funding them in the absence of Creative Scotland Funding. PT will try to collate figures for the ticket sales and TC income for the events over the past year. It was agreed that events should not create a loss for the TC and ways to encourage people to come to events need to be explored to ensure that 'money goes in the till'</p>	NM/Events Group/PT
9	<p>Date of Next Meeting</p> <p>The next meeting will be on Sunday 15th October 2017 at 17:30</p>	