

## ISLE OF LUING COMMUNITY TRUST

Registered Charity SC036441

### Minutes of the Meeting held at The Boathouse on 6 Jan 2015 at 1930

#### Present

J Robertson(Chair), N Bissell(Vice Chair), P Hooper(Sec), A Fleming(Treas)  
by Skype, E MacLachlan, A Pinkerton

		Action
1	<b>Apologies</b> Apologies were received from N Dyckhoff.	
2	<b>Minutes</b> No minutes were read.	
3	<b>Matters Arising</b> There were no matters arising.	
4	<b>Finance report</b> AP reported that final claims and reports for the major funders would fall due in the next 3 months. There may be a possible bid to ERDF for extra funding as the current funding programme comes to an end in March this year. The HIE grant also ends on 31 Jan 2015.	
5	<b>Trading Company</b> The proposed draft new Articles of Association for the Company have been received from T C Young along with a Intragroup Agreement and a Service Sharing Agreement between the Trust and the Trading Company. These documents will be reviewed before being presented to the Board for adoption. AP and PH will make an appointment with Ainsley Smith to discuss the future Trading Company accounts. PH was asked to propose a minimum of 3 names to serve on the Board of Directors of the Trading Company.	<b>AP/PH</b>  <b>PH</b>
6	<b>AIC building contract</b> MacLeod Construction aim to have all the major work on the building completed by the end of January. The bad weather is hampering progress on the roof of the Engine House. PH was asked to look into options for building insurance. AP will research the eligibility of the Centre to qualify for the Renewable Heat Initiative and the process to make a claim.	<b>PH</b>  <b>AP</b>

		Action
7	<p><b>AIC/LHG exhibition areas</b></p> <p>The installation team from Leach Colour are scheduled for the first week in February and they will take about 3 days to complete the work.</p> <p>The text and graphics for the displays are almost complete and the requested outstanding material will be sent to Leach on &amp; Jan 15. The final proof reading will then take place.</p> <p>NB asked about the timeline graphic for the LHG exhibition. It will not be possible to include this in the present contract but will be completed as an additional item.</p>	
8	<p><b>Centre Working Groups</b></p> <p>It was decided to merge the Café and Retail groups to maintain continuity and image for the café and retail areas. The Marketing group and the Events group will continue with the addition of the CDM when she takes up her post in February.</p>	
9	<p><b>Any other competent business</b></p> <p>There was no AOB.</p>	
10	<p><b>Date of next meeting</b></p> <p>To be arranged.</p>	