

Luing Community Council & Isle of Luing Community Trust

Isle of Luing Marquee

There are two marquees available for use on Luing.

- The older heavy canvas marquee [solely the property of Luing Community Council (LCC)]
- The newer lightweight marquee; the following notice refers to the use of this marquee only.

The **lightweight marquee** is the joint property of Luing Community Council and the Isle of Luing Community Trust (IoLCT). This agreement is to clarify the responsibilities for the use and maintenance of the lightweight marquee only.

Booking should be arranged with booking manager, with whom arrangements for the transport and erection/dismantling and return of the marquee should be made; also for an inspection of the condition after use. Users must make sure they are aware of their responsibilities (see booking form) while the marquee is in their care.

See Booking Form on next page

Storage The marquee is at present kept in temporary storage locations until a permanent home can be found. Consult the booking manager.

Public Liability Insurance Argyll and Bute Council currently provide public liability insurance which covers community councils and their activities, and hence the use of the marquee on the island by the Luing community. Any private use of the marquee by other persons, on or off the island, should be the subject of separate liability insurance by the person(s) concerned.

Property Insurance The IoLCT insurance covers the fire and theft insurance while at the Trust's registered premises, but not elsewhere. Other than this the LCC and IoLCT will not be insuring this marquee against loss or damage, due to prohibitive costs of such insurance.

Financial arrangements While there will not be a formal hire charge for the use of the marquee, users will be invited to make a donation to IoLCT. IoLCT in turn will help to fund repairs and to seek grants for replacements when these are necessary.

Community use means use for an event which is open to all members of the community on Luing. Any other use is considered to be private use.

Booking Manager (2012)

Mandy MacLachlan, Acha Feur, Cullipool Village, Oban PA34 4UB

Tel: 01852 314295

email: amanda.38@tiscali.co.uk

Isle of Luing Community Trust

Registered Office: c/o Luing Stores, Cullipool, Isle of Luing, Oban, Argyll, PA34 4TX

Luig Community Council & Isle of Luig Community Trust

Isle of Luig Marquee – Booking Form

Name and contact details of user:

Name: _____

Address: _____

_____ Postcode _____

Telephone: _____ Email: _____

Dates required:

from: (date) _____ (time) _____

to: (date) _____ (time) _____

Location for marquee to be used: _____

Special requirements if any at this location – please write overleaf.

User's responsibilities – terms and conditions:

Insurance: for non-community use the user must arrange their own public liability insurance for £5 million for the duration of the use. The booking manager will require evidence of this in advance of the erection of the marquee.

Damage, wear and tear: any damage noticed before the commencement of the use must be reported to the booking manager without delay. Any damage occurring during the use of the marquee must also be reported at the earliest opportunity, and the user may be liable for the cost of repairs.

Financial matters: while there are no formal hire charges, users are asked to make a voluntary donation to the Isle of Luig Community Trust. Such donations may be 'Gift Aided'. The team transporting, erecting, dismantling and returning the marquee are all volunteers; the user may wish to make a separate contribution to cover their out-of-pocket expenses.

I/we have read and understood the above terms and conditions. I/we agree to be bound by these terms and conditions.

Signed: _____ Date: _____

Please print name: _____

Please return completed form to the Booking Manager – see above

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